

CALL TO ORDER

Mayor Severino opened the meeting at 7:00 p.m.

“Sunshine Law” Announcement: Adequate notice of this public meeting has been provided by the Annual Notice; mailed electronically to the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk’s Office.

FLAG SALUTE

ROLL CALL - Present: Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek

Absent: Mr. Haynes at the time of roll call

Others Present: J. Peter Jost, Esq., Bob Clerico, Township Engineer, Grace Brennan, CFO, Ella M. Ruta, Township Clerk

APPROVAL OF PRIOR MEETING MINUTES

a. Regular and Executive Meeting Minutes of March 17, 2010

Mrs. Dziubek made a motion to approve the Regular and Executive Meeting Minutes of March 3, 2010. Mr. Mazza seconded. Vote: Ayes – Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

b. Special Budget Meeting Minutes of March 24, 2010.

Mr. Bischoff made a motion to approve the Special Budget Meeting Minutes of March 24, 2010. Mrs. Dziubek seconded. Vote: Ayes – Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

c. Special Budget Meeting Minutes and Executive Session Minutes of March 31, 2010

Mr. Bischoff made a motion to approve the Special Budget Meeting Minutes of March 31, 2010. Mr. Mazza seconded. Vote: Ayes – Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

VISITORS

a. Chris Tarricone – Insurance Risk Management

Mr. Tarricone reviewed insurance coverage for the Township and answered questions from the Committee.

7:09 p.m. Mr. Haynes arrived

b. Lloyd Tubman, Esq. – not listed on the agenda

Ms. Tubman requested that the Township waive the 10-day advance Public Hearing Notice for the Hunterdon YMCA application submitted before the UT Board of Adjustment.

Mr. Bischoff made a motion to waive the 10-day advance notice for the above stated application. Mrs. Dziubek seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

OUT OF AGENDA ORDER

Engineer's Report – The written report has been submitted. Mr. Clerico briefly discussed the following:

- Perryville Road – Guiderail Replacement
- Gano Road Drainage Issue – already discussed earlier in meeting.
- Baptist Church – Driftway Sight Clearing
- Tax Maps
- Perryville Road State Aid Grant
- Finn Road Park – Potable Water & Sewerage Disposal Facilities. The Engineer will contact the County Health -Department to determine requirements and report back to the Committee.
- Robin Hill Farm Driveway – Water flow not making it to the inlet. The Engineer gave an overview of past work to resolve the problem.
- Baptist Church Rd/Lakeview Lane – Driftway Sight Clearing. Discussion by Committee and Engineer. After discussion Atty. Jost dictated and asked to approve the following resolution:

**RESOLUTION #2010-66
UNION TOWNSHIP, HUNTERDON COUNTY**

WHEREAS, the Committee has determined that there appears to be more than adequate sight distance of the fence on the property of Edwards, Block 17, Lot 1.01; and

WHEREAS, the vegetation which had grown up in front of the fences was removed, thereby improving the sight distance

NOW THEREFORE BE IT RESOLVED by the Township Committee the fence that has been constructed within the sight triangle, not interfering with the line of sight, maybe allowed to continue to exist; it may not be repaired or replaced so long as it may exist before crumbling to dust.

Mr. Mazza made a motion to adopt the above resolution. Mrs. Dziubek seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

- Finn Road Park – Potable water & sewerage disposal facilities. HC Health Dept will allow Township to catch water at the sink in a portable container used for washing hands for food servers. Specific details to be worked out.
- Gano Road Drainage Issue.
- Rt 78 Directional Signage. The sign has been installed.
- Tax Maps. Still working on it.
- Perryville Road State Aid Grant. Engineer will be issuing a separate report to the Township on how to proceed with the utilization of the grant that the Township received last fall.
- Lookout Pointe – Toll Bros Development. Provided “as built” plans and Engineer will proceed with punch list inspection.
- Cooks Cross Road – County Rte. 579 drainage problem. Plans received from Maser’s office.

RETURN TO AGENDA ORDER

VISITORS – CONTINUED

- a. Jack Hara - UT Recreation Website

Mrs. Dziubek voiced concerns from Paul Fitting, our website manager, who believes the Twp should have one website that drives all traffic. After discussion, it was agreed that Mr. Hara and Mr. Fitting meet to discuss issues of including the UT Recreation Committee website under the Union Township website umbrella.

Twp. Engineer Clerico left the meeting at 8:00 pm.

OUT OF AGENDA ORDER

PUBLIC COMMENTS

- Mr. Rick Baeder, resident – Voiced his dissatisfaction with the Township's response and action to the drainage problem on Gano Road that is affecting his property.
- Dan Van Fossen, Pattenburg Fire Chief – Updated Committee on finances for fire truck.
- Michele McBride, resident. Reported on Hoffman House and Milligan Farm.
 - ✓ Stewardship Committee hard at work on the Hoffman House to get ready for open houses and publish the RFP. Would like Attorney to review for last time. Plan to publish it and the press release on May 3, 2010. The Attorney and Mrs. Dziubek will review press release before publishing. Open houses tentatively scheduled for Wednesday, May 19 and Saturday, May 22 from 1-3 pm. Closure for the RFP will be July 30.
 - ✓ Discussed well test by D&L at the Hoffman House.
 - ✓ Four incidents of vandalism recently. Can State Police get involved? Attorney suggested that a meeting between the Mayor and Station Commander to discuss.
 - ✓ Milligan Farm – Is the Township still interested in auctioning part of the Milligan Farm?

Mr. Bischoff made a motion to authorize the Union Township Stewardship Committee to start working on making arrangements for the auction of the 2.2 acres of the Milligan Farm. Vote: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

Discussion by Committee to clean the pigeon droppings in the attic by a professional cleaning service – Milligan House.

RETURN TO AGENDA ORDER

REPORTS RECEIVED

- a. Road Dept - Weeks Ending 03/13/10; 3/19/10; 3/26/10; 4/01/10.
- b. Tax Collector – March 2010

CORRESPONDENCE/WRITTEN COMMUNICATIONS

Mrs. Dziubek mentioned the following correspondence:

- The Land Conservancy of NJ - Final Comprehensive Farmland Preservation Plan-2010 Updated. Brief discussion.
- NJ Highlands Council – Petition for Plan Conformance-2009 Grant: Module 7 #09-033-011-1025. Brief discussion.
- Dennis Scalera – Preserving Our Veterans Foot Markers. Mrs. Dziubek will call Mr. Scalera.
- Gannett Fleming – 1-78 Edna Mahan Frontage Road Plans. Plans are in the Clerk's office for review.
- Nancy Spoerke – Silver Star Banner Day Proclamation

RESOLUTION #2010-67

**UNION TOWNSHIP, HUNTERDON COUNTY
SILVER STAR BANNER DAY UNION TOWNSHIP PROCLAMATION**

WHEREAS, the Township of Union has always honored the sacrifice of the men and women in the Armed Forces and

WHEREAS, the Silver Star Families of America was formed to make sure we remember the blood sacrifice of our wounded and ill by designing and manufacturing a silver Star Banner and flag and

WHEREAS, to date The Silver Star Families of America has freely given thousands of Silver Star Banners to the wounded and their families, and

WHEREAS, the members of the Silver Star Families of America have worked tirelessly to provide the wounded of this Township and Country with Silver Star Banners, Flags and care packages, and

WHEREAS, The Silver Star Families of America's sole mission is that every time someone sees a Silver Star Banner in a window or a Silver Star Flag flying, that people remember the sacrifices for this Township, State and Nation and

WHEREAS, the People and Mayor of Union Township wish that the sacrifice of so many in our Armed Forces never be forgotten

NOW THEREFORE, I, Matt Severino , Mayor of Union Township of Hunterdon County, NJ do hereby proclaim

My appreciation of the Silver Star Families of America and honor their commitment to our wounded Armed Forces members, I hereby declare May 1st 'SILVER STAR BANNER DAY' the permanent and official day to honor the wounded and ill Soldiers of the Township of Union.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the Township of Union in the State of New Jersey April 21, 2010.

Mr. Haynes made a motion to adopt the above resolution. Mrs. Dziubek seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

Mr. Mazza mentioned the following correspondence:

- Resident – Re: Growing Life-Style and Health Concerns. The Mayor will respond to the resident.

Mr. Bischoff mentioned the following correspondence:

- HC Dept of Human Services - May-Older Americans Month w/Proclamation.

**RESOLUTION #2010-68
UNION TOWNSHIP, HUNTERDON COUNTY
OLDER AMERICANS MONTH
PROCLAMATION**

Whereas, the month of May is traditionally designated and observed throughout the nation as Older Americans Month; and

Whereas, the 2010 theme is, “Older Americans: Age Strong! Live Long! in honor of older Americans; and

Whereas, this Municipality recognizes the contributions older Americans have made to our families, our communities, and our nation; and

Whereas, older Americans remain active and productive, volunteering their time, talents and expertise, thereby enriching all our lives;

Now, Therefore, Be It Resolved that this Municipality does hereby proclaim the month of May as Older Americans Month and calls upon individuals and entities to honor and celebrate the outstanding contributions of this Municipality’s older residents.

Mr. Bischoff made a motion to adopt the above resolution. Mrs. Dziubek seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

- Toll Brothers – Performance Bond Refund Request. Toll Brothers were notified of the current Township Engineer.
- Gregory G. Gianforcaro, Esq. – Tort Claim Notice - Patricia A. and Paul Bautista. Accident occurred at Edna Mahan Facility.

Mr. Haynes mentioned the following correspondence: None

Mr. Severino mentioned the following correspondence: None

EXECUTIVE SESSION - OUT OF AGENDA ORDER

The following resolution was introduced for adoption:

RESOLUTION 2010-69

Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

WHEREAS, the Township Committee of the Township of Union is subject to certain requirements of the *Open Public Meetings Act*, N.J.S.A. 10:4-6, et. seq.; and

WHEREAS, the *Open Public Meetings Act*, N.J.S.A. 10-4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Union to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

1. _____ *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
2. _____ *Matters Relating to the Employment Relationship:* Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or

employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, assembled in Executive session on April 21, 2010, at 8:38 p.m. in the Union Township Municipal Building, 140 Perryville Road, Hampton, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Mrs. Dziubek made a motion to adopt the above resolution. Mr. Mazza seconded. Vote: Ayes - Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion Carried.

At 9:46 p.m., Mr. Mazza made a motion to come out of Executive Session. Mrs. Dziubek seconded. Vote: Ayes - Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

PUBLIC COMMENTS – Done earlier in meeting.

PUBLIC HEARING – 2nd Reading

NEW ORDINANCE – 1st Reading

NOTICE OF INTRODUCTION OF ORDINANCE

PLEASE TAKE NOTICE that the following Ordinance was adopted on first reading by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, at a meeting held on the 21st day of April, 2010. The Ordinance was then ordered to be published according to law. Notice is hereby given that said Ordinance will be considered for final passage at a public hearing to be held on the 19th day of May, 2010 at 7:00 p.m., or as soon thereafter as the matter may be reached, at the Union Township Municipal Building, 140 Perryville Rd., Hampton, N. J., at which time all interested parties will be heard.

Ella M. Ruta, Municipal Clerk

ORDINANCE #2010-1

CALENDAR YEAR 2010

ORDINANCE TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et.seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said final budget appropriations to 2.5% or the cost of living adjustment of 3.5% over the previous years final appropriations; and,

WHEREAS, a municipality may, by ordinance, bank the difference between its final budget appropriations subject to the 2.5 % cap and the 3.5% cost of living adjustment when said difference is not appropriated as part of the final budget; and,

WHEREAS, the Township Committee of the Township of Union, County of Hunterdon, hereby

determines that this difference in the amount of \$121,901.40 that is not appropriated as part of the final budget shall be retained as an exception to the final appropriations in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Matt Severino, Mayor

Mrs. Dziubek made a motion to adopt the above ordinance on 1st reading. Mr. Mazza seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mrs. Nargi, Mr. Mazza. Motion Carried.

NOTICE OF INTRODUCTION OF ORDINANCE

PLEASE TAKE NOTICE that the following Ordinance was adopted on first reading by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, at a meeting held on the 21st day of April, 2010. The Ordinance was then ordered to be published according to law. Notice is hereby given that said Ordinance will be considered for final passage at a public hearing to be held on the 19th day of May 2010, at 7:00 p.m., or as soon thereafter as the matter may be reached, at the Union Township Municipal Building, 140 Perryville Rd., Hampton, NJ at which time all interested parties will be heard.

Ella M. Ruta, Municipal Clerk

ORDINANCE #2010-2

AN ORDINANCE FIXING AND DETERMINING MUNICIPAL CLASS POSITION TITLES AND SALARY RANGES FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF UNION, COUNTY OF HUNTERDON, NJ – 2010

BE IT ORDAINED, by the Township committee of the Township of Union, County of Hunterdon, State of New Jersey, the salary ranges per annum for the year 2010 for the following officers and employees shall be as follows:

Salaries are for a period of one year unless otherwise noted:

ADMINISTRATIVE

<u>POSITION</u>	<u>2010 SALARY RANGE</u>
Mayor	\$ 4,000 - 5,000
Township Committee	4,000 - 4,800
Township Clerk	25,000 - 55,000
Deputy Clerk	0 - 20,000
Tax Collector	15,000 - 25,000

MINUTES OF REGULAR MEETING April 21, 2010

Tax Assessor	20,000 - 41,000
Assessment Search Officer	0 - 1,700
Treasurer	0 - 23,500
Municipal Finance Officer (CFO)	10,000 - 35,000
Emergency Management Coordinator	2,000 - 7,500
9-1-1 Coordinator	0 - 4,000
Deputy Emg. Mgm. Coordinator	0 - 2,500
Registrar	0 - 5,000
Clerical Assistant(s)	min. wage - 25./hr
Purchasing Agent	250 - 1,500
Housing Administrator – COAH	1,000 - 10,000

PUBLIC WORKS DEPARTMENT

Foreman	30,000 – 65,000
Public Works Staff No. 1	30,000 – 46,000
Public Works Staff No. 2	30,000 – 46,000
Public Works Staff No. 3	30,000 – 46,000
Public Works Staff No. 4	30,000 – 46,000
Part-time/Emergency-by appointment	8.00/hr - 15.00/hr

LAND USE DEPARTMENT

Zoning Officer	6,000 - 14,000
Deputy Zoning Officer	1.00
Planning Bd./Bd. of Adj. Secretary(Combined)	15,000 - 30,000

MISCELLANEOUS

Recycling Attendant	9.00 - 13.00/hr
Recycling Coordinator	4,000 - 10,000
Clean Communities Coordinator	10.00 - 14.00/hr
Dog & Cat Registrar	2,000 - 6,000
Dog Census	0 - 2,500
Dumpster Attendant	10.00 - 13.00/hr
Dumpster Attendant Helper	8.00 - 13.00/hr

LONGEVITY PAY – In addition to the salary indicated above, each full time employee shall receive longevity pay after five (5) years of continuous service, beginning on or before March 15th, including any officially authorized leave of absence, sick leave or vacation. Longevity pay shall not include additional compensation, such as overtime; and shall be calculated as follows:

Fifth year salary x 1%	employed 5 - 9 years
Tenth year salary x 1%	employed 10-14 years
Fifteenth year salary x 1%	employed 15-19 years
Twentieth year salary x 1%	employed 20-24 years
Twenty-fifth year salary x 1%	employed 25 and more years

HEALTH INSURANCE**Union Township Employees**

Each employee covered under the New Jersey State Health Benefits Program through the Township of Union shell contribute one and a half percent (1.5%) of salary as of June 1, 2010. Employees covered by dental insurance only shell contribute five percent (5%) of the premium cost of such insurance.

Union Township Elected Officials

Each elected official covered under the New Jersey State Health Benefits Program through the Township of Union shall contribute one and a half percent (1.5%) of salary and two percent (2.25%) of the premium cost of health, dental, and prescription benefits as of June 1, 2010.

MISCELLANEOUS –

If the provisions of any part of this Ordinance shall be judged invalid by any Court of competent jurisdiction, such order or judgment shall not affect or invalidate the remainder of this Ordinance; the provisions of this Ordinance are hereby declared to be severable.

This Ordinance shall take effect according to statute until further Ordinance by this Township Committee.

Matt Severino, Mayor

Mrs. Dziubek made a motion to adopt the above ordinance on 1st reading with the note that there is a change in section under Health Insurance Union Township Employees. Each employee covered under Union Township State Health Benefits Program by the Township of Union shall contribute 1-1/2% of salary as required by State law. Employees who are only covered by dental insurance shall contribute 5% of the premium cost of such insurance. Mr. Mazza seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

NOTICE OF INTRODUCTION OF ORDINANCE

PLEASE TAKE NOTICE that the following Ordinance was adopted on first reading by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, at a meeting held on the 21st day of April, 2010. The Ordinance was then ordered to be published according to law. Notice is hereby given that said Ordinance will be considered for final passage at a public hearing to be held on May 19th, 2010 at 7:00 p.m., or as soon thereafter as the matter may be reached, at the Union Township Municipal Building, 140 Perryville Rd., Hampton, N. J., at which time all interested parties will be heard.

Ella M. Ruta, Municipal Clerk

ORDINANCE #2010-3

**AN ORDINANCE APPROPRIATING THE SUM OF \$7,000.00 CURRENTLY LOCATED WITHIN THE
CAPITAL IMPROVEMENT FUND OF THE GENERAL CAPITAL FUND OF THE
TOWNSHIP OF UNION, HUNTERDON COUNTY, N. J.,
FOR THE PURCHASE OF A NEW SERVER/COMPUTER SYSTEM**

WHEREAS, there is currently within the 2010 Capital Fund of the Township of Union, County of Hunterdon, State of New Jersey, an item entitled Capital Improvement Fund; and

WHEREAS, there is in this fund at least \$7,000.00; and

WHEREAS, the Township Committee of the Township of Union has deemed it necessary in order to purchase a new Server for Computer Processing;

NOW, THEREFORE, BE IT RESOLVED AND ENACTED by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, that:

SECTION 1. There is hereby appropriated from the Capital Improvement Fund of the 2010 General Capital Fund the sum of \$7,000.00 as follows:

Purchase of a New Server/Computer Systems	\$7,000.00
Total	\$7,000.00

SECTION 2. All Ordinances or parts of Ordinances which are inconsistent with the terms of the Ordinance be and the same are hereby repealed to the extent of their inconsistency;

SECTION 3. There is no debt incurred by this ordinance.

SECTION 4. This Ordinance shall take effect after proper passage and publication in accordance with law.

BY: _____
Matt Severino, Mayor

Mrs. Dziubek made a motion to adopt above ordinance on 1st reading. Mr. Bischoff seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

OLD BUSINESS

a. Motion to Approve: Union Township Recreation – Facility Use Application

Mrs. Dziubek made a motion to approve the Facility Use Application for Finn Park based on the Township Attorney's advice. Mr. Mazza seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

b. Discussion of Cat Registration. Mayor Severino asked the UT Animal Control Officer for opinion about cat licensing regulations.

Based on the Animal Control Officer advice and Mayor's recommendation, the Committee has decided to repeal the cat registration effective January 2011. The Attorney will prepare the Ordinance Amendment.

Mr. Haynes made a motion authorizing the Township Attorney to amend the Ordinance to repeal cat registration effective 2011. Mr. Bischoff seconded. Motion carried by unanimous favorable roll call vote.

c. Discussion of Monthly Committee Meetings. The Committee is contemplating holding one meeting a month effective January 2011. Also, if deemed unnecessary, a Committee meeting in 2010 will be cancelled in accordance with the law.

NEW BUSINESS

a. The following resolution was introduced for adoption:

**RESOLUTION 2010-70
UNION TOWNSHIP, HUNTERDON COUNTY
2010 TEMPORARY BUDGET**

WHEREAS, N.J.S. 40 A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2010 budget, temporary appropriations should be made for the purpose and amounts required

in the manner and time therein provided; and

WHEREAS, one fourth of the total appropriations in the 2009 budget, exclusive of any appropriations made for interest/debt redemption charges and capital improvement fund in said 2009 budget is the sum of \$678,036.93;

NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his/her records:

TEMPORARY APPROPRIATIONS 2010

	SALARIES	OTHER EXPENSES
General Administration		\$ 6,590.93
Mayor & Township Committee	\$ 6,000.00	
Municipal Clerk	\$ 20,000.00	
Finance Administration	\$ 15,000.00	3,000.00
Audit Services		\$ 20,000.00
Computerized Data Processing		\$ -
Revenue Admin. Tax Collection	\$ 10,000.00	\$ 3,000.00
Assessment of Taxes	\$ 12,000.00	\$ -
Legal Services	\$ -	\$ 25,000.00
Engineering Services		\$ 5,000.00
Planning Board	\$ 8,000.00	\$ -
Zoning Board of Adjustment	\$ 5,000.00	\$ -
Unemployment Insurance		\$ 500.00
Liability Insurance		\$ 40,000.00
Worker Compensation Insurance		\$ 20,000.00
Employee Group Insurance		\$ 50,000.00
Office of Emergency Management	3,000.00	\$ 500.00
911 Coordinator	\$ 500.00	
Aid to Volunteer Fire Companies		\$ 2,500.00
Aid to Volunteer Fire Companies Adj.		\$ 2,500.00
Contribution to First Aid Org.		\$ 2,500.00
Fire Hydrant Service		\$ 2,000.00
Municipal Prosecutor	\$ -	
Streets & Roads	\$ 95,000.00	\$ 100,000.00
Solid Waste Collection	\$ 4,000.00	\$ 40,000.00
Buildings and Grounds		\$ -
Public Health Services		\$ -
Environmental Health Services	\$ -	\$ -
Animal Control Services	\$ 2,000.00	\$ -
Contribution to Social Services		\$ 2,000.00
Recreation Services & Programs		\$ 15,000.00
Maintenance of Parks	\$ -	\$ -
Celebration of Public Events		
Electricity		\$ -
Street Lighting		\$ 5,000.00
Telephone		\$ 5,000.00
Fuel Oil		\$ 1,500.00

MINUTES OF REGULAR MEETING April 21, 2010

Gasoline Diesel Fuel		\$ 7,500.00
Municipal Court	\$ -	\$ 50,000.00
Public Defender	\$ -	\$ -
Fair Share Housing		\$ -
PUBLIC EMPLOYEES RETIRE. SYS.		\$ 66,246.00
LOSAP		7,200.00
Social Security	\$ -	\$ 15,000.00
Total	\$180,500.00	497,536.93

Total Temporary Budget 2010 \$678,036.93

Mrs. Dziubek made a motion to adopt the above resolution. Mr. Mazza seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

b. The following resolution was introduced for adoption:

RESOLUTION #2010-71
Refunding Non-Residential Development Fee
Block 30, Lot 7, 14 Perryville Road

WHEREAS, a construction permit was issued on February 11, 2008 to SSF Acquisition, LLC (John A. Witte) for a horse barn and riding arena located at 14 Perryville Road, Pittstown, Union, New Jersey; and

WHEREAS, as a condition of the Certificate of Occupancy being issued on August 4, 2008, John A. Witte was required to pay a non-residential COAH development fee in the amount of \$14, 847.53; and

WHEREAS, John A. Witte, owner of SSF Acquisition, LLC, has requested the return of the above COAH fee in the amount of \$14,847.53 on the grounds that the said fee was incorrectly collected and should not have been applicable to the above farm buildings; and

WHEREAS, Charles M. Kuperus, Secretary of the New Jersey Department of Agriculture, in a letter dated November 28, 2008 to John A. Witte, states that as a result of a meeting between the Departments of Agriculture and Community Affairs, the Department of Community Affairs has issued a letter stating that the non-residential development fee does not apply to commercial farm buildings; and

WHEREAS, A-500, the New Jersey Economic Stimulus Act 2009, suspended the Non-Residential Development Fees for certain projects which received preliminary or final site plan approval prior to July 1, 2010, including the subject project; and

WHEREAS, the State of New Jersey, Department of Community Affairs has issued the attached memorandum stating that commercial farm buildings and use group U structures are exempt from the statewide non-residential development fee, and good cause appearing;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, in the County of Hunterdon, State of New Jersey that the above referenced non-residential development fee in the amount of \$14,847.53 paid on account of Block 30, Lot 7, 14 Perryville Road, Pittstown, Union Township, New Jersey shall be refunded to SSF Acquisition, LLC/John A. Witte; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Mr. Bischoff made a motion to approve the above resolution. Mrs. Dziubek seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

c. The following resolution was introduced for adoption:

**RESOLUTION 2010-72
ACKNOWLEDGEMENT OF VACATION PAY FOR
JOHN P. EARLEY, TAX COLLECTOR/TREASURER**

WHEREAS, John P. Earley did retire on March 31, 2010, and

WHEREAS, Mr. Earley completed 18 years of service to the Township of Union in Hunterdon County, New Jersey; and

WHEREAS, Mr. Earley earned four weeks vacation during his last year of service,

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Union, State of New Jersey hereby authorizes payment of \$4,359.92 to be made to John P. Earley for accumulated unused vacation pay.

Mr. Mazza made a motion to approve the above resolution. Mr. Haynes seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

d. The following resolution was introduced for adoption:

**RESOLUTION #2010-73
UNION TOWNSHIP, HUNTERDON COUNTY
Part-Time Recycling Attendant;**

WHEREAS, there is a need for a part-time recycling attendant; and

WHEREAS, Scott William Howarth, Jr. is qualified and has expressed an interest in same;

THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union to hire Scott William Howarth, Jr. as a part-time recycling attendant, effective April 10, 2010, at an hourly rate of \$10.70 per hour.

Mrs. Dziubek made a motion to approve the above resolution. Mr. Haynes seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

e. The following resolution was introduced for adoption:

**RESOLUTION #2010-74
UNION TOWNSHIP, HUNTERDON COUNTY
Payroll/Accounts Payable Clerk
Sharon E. Brown**

WHEREAS, there is a need for a Payroll/Accounts Payable Clerk; and

WHEREAS, Sharon E. Brown is qualified and has expressed an interest in same;

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union to hire Sharon E. Brown as a Payroll/Accounts Payable Clerk every Monday from 9:00 am to 12:00 am, effective April 12, 2010, at the rate of \$20.00 per hour.

Mr. Bischoff made a motion to approve the above resolution. Mrs. Dziubek seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

Mr. Bischoff amended the above motion changing the resolution language from “every other Monday from 9:00 am to 4:00 pm” to “every Monday from 9:00 am to 12 am”. Mrs. Dziubek seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

f. The following resolution was introduced for adoption:

**RESOLUTION #2010-75
UNION TOWNSHIP, HUNTERDON COUNTY
TAX COLLECTOR APPOINTMENT**

WHEREAS, the Tax Collector, John Earley, has retired from the Township of Union; and

WHEREAS, there exists a need to appoint a Tax Collector to fill the position; and

WHEREAS, after interviewing potential candidates, the recommendation to the Township Committee was to appoint Alice Ann Pareti to fill the position of Union Township Part-Time Tax Collector

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Union that the following appointment be made:

**Alice Anne Pareti
Part-Time Tax Collector of the Township of Union
Effective April 14, 2010**

Scheduled day(s) of work are as follows:

- ❖ Tuesdays from 9:00 to 4:00
- ❖ Tuesdays, Thursdays, Fridays from 9:00 to 4:00, ten (10) days before and after quarterly taxes are due

BE IT FURTHER RESOLVED that the annual salary for the position be at \$11,900, for the remainder of 2010 and \$15,000 for 2011.

Mr. Bischoff made a motion to approve the above resolution. Mrs. Dziubek seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

g. The following resolution was introduced for adoption:

**Resolution #2010-76
Personnel Appointment
James Graham, Zoning Officer**

WHEREAS, the position of Zoning Officer became vacant due to retirement; and

WHEREAS, the Township Committee of the Township of Union have deemed it necessary to fill this position; and,

WHEREAS, James Graham has applied for and is qualified to fill said position; and

WHEREAS, the Township Committee approves appointment of James Graham to the position of part-time Zoning Officer; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Union that James Graham be appointed part-time Zoning Officer to work currently set zoning office hours, effective April 26, 2010 at an annual salary of \$11,000.00

Mr. Bischoff made a motion to approve the above resolution. Mr. Mazza seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

h. The following resolution was introduced for adoption:

RESOLUTION 2010-77
Excavation Bond Refund
Robert Bandino, 627 County Road 579, Pittstown, NJ 08867
Block 28 Lot 48

WHEREAS, Robert Bandino, did post an excavation bond, in the amount of \$500.00, for work performed at Block 28 Lot 48 , and

WHEREAS, the work and inspections are complete, and

WHEREAS, the Department of Community Affairs, representing the Township of Union, has issued the Certificate of Occupancy,

NOW, THEREFORE, BE IT RESOLVED, that the excavation bond in the amount of \$500.00, be released to Robert Bandino,

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Mr. Bischoff made a motion to approve the above resolution. Mrs. Dziubek seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

i. The following resolution was introduced for adoption:

RESOLUTION 2010-78
Excavation Bond Refund
Mr. and Mrs. John Wilson, 60 Driftway West
Block 17 Lot 2.01

WHEREAS, Mr. and Mrs. John Wilson, did post an excavation bond, in the amount of \$500.00, for work performed at Block 17 Lot 2.01, and

WHEREAS, the work and inspections are complete, and

WHEREAS, the Department of Community Affairs, representing the Township of Union, has issued the Certificate of Occupancy,

NOW, THEREFORE, BE IT RESOLVED, that the excavation bond in the amount of \$500.00, be released to Mr. and Mrs. John Wilson,

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Mrs. Dziubek made a motion to approve the above resolution. Mr. Bischoff seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

j. The following resolution was introduced for adoption:

RESOLUTION 2010-79
To Affirm the Township of Union's Civil Rights Policy
With Respect to all Officials, Appointees, Employees, Prospective Employees,
Volunteers, Independent Contractors, and Members of the Public
that come into contact with Municipal Employees, Officials and Volunteers

WHEREAS, it is the policy of the Township of Union to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of the Township of Union has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by Township Committee of the Township of Union, in the County of Hunterdon, State of New Jersey that:

Section 1: No official, employee, appointee or volunteer of the Township of Union by whatever title known, or any entity that is in any way a part of the Township of Union shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Township of Union's business or using the facilities or property of the Township of Union.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Township of Union to provide services that otherwise could be performed by the Township of Union.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Municipal Clerk shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Municipal Clerk shall establish written procedures that require all officials, employees, appointees and volunteers of the Township of Union as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Municipal Clerk shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Municipal Clerk shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Township of Union. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Township of Union's web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Township of Union in order for the public to be made aware of this policy and the Township of Union's commitment to the implementation and enforcement of this policy.

BE IT FURTHER RESOLVED that this resolution should take effect immediately.

Mr. Mazza made a motion to approve the above resolution. Mr. Haynes seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

k. The following resolution was introduced for adoption:

RESOLUTION #2010-80

RESOLUTION FOR CONDUCTING ANNUAL BUDGET EXAMINATION

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 thru 7.5 the Township of Union has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Township meets the necessary conditions to participate in the program for the 2010 budget year, so now therefore

BE IT RESOLVED, by the Mayor and Township Committee of the Township of Union that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officers certification. The governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:

MINUTES OF REGULAR MEETING April 21, 2010

- a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met. (Complies with the "CAP" law.)
3. That the budget is in such form arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate, and correctly stated
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced, publicly advertised, and adopted in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Director of the Division of Local Government Services.

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the Approved Budget complies with the requirements of law and approval is given pursuant to N.J.S.A. 40A:4-78(b) and NJAC 5:30-7.

It is further certified that the municipality has met the eligibility requirements of NJAC 5:30-7.4 and 7.5, and that I, as Chief Financial Officer, have completed the local examination in compliance with NJAC 5:30-7.6.

Dated

By: _____
Chief Financial Officer

Mr. Mazza made a motion to approve the above resolution. Mrs. Dziubek seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

1. The following resolution was introduced for adoption:

RESOLUTION #2010-81
UNION TOWNSHIP, HUNTERDON COUNTY
Resolution Introducing by Title/Approving the 2010 Municipal Budget

WHEREAS, the Township of Union is holding a meeting on April 21, 2010 for the purpose of introducing the 2010 Municipal Budget and conducting other matters

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Union, Hunterdon County, New Jersey, that the Township of Union hereby petitions the Director of the Division of Local Government Services that the 2010 Local Municipal Budget be introduced and approved on April 21, 2010.

2010 UNION TOWNSHIP BUDGET

Surplus Anticipated General Revenues	\$ 768,000.00
Total Miscellaneous Revenue	1,372,045.32
Receipts from Delinquent Taxes	275,000.00
Amount to be Raised by Taxes	<u>1,351,590.45</u>
Total General Revenues	<u>\$3,766,635.77</u>
Operation Expenses: Salaries & Wages	\$ 552,255.00
Other Expenses	1,403,472.00
Deferred Charges & Other Appropriations	136,246.00
Capital Improvements	165,000.00
Debt Service	1,084,662.77
Judgments	0.00
Reserve for Uncollected Taxes	<u>425,000.00</u>
Total Municipal Budget	<u>\$3,766,635.77</u>

Mr. Mazza made a motion to approve the above resolution. Mr. Bischoff seconded. Vote: Ayes – Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Nays – Mr. Haynes. Motion carried.

m. **Motion to Approve:** Open Space Farm Lease – Michael & Kathy Mathews.

Mrs. Dziubek made a motion to approve the 2010 Open Space Farm Lease for Michael & Katy Mathews. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Mazza, Mrs. Dziubek. Nays – Mr. Bischoff. Motion carried.

n. **Motion to Approve:** Revisions to UT Personnel Policies and Procedures. Attorney Jost reviewed with the Committee the revisions to the manual as suggested by the MEL.

RESOLUTION #2010-82

Authorizing Adoption of the Municipal Excess Liability Joint Insurance Fund Model Personnel Policies and Procedures

WHEREAS, it is the policy of the Township of Union to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, (the New Jersey Civil Service Act,) (the New Jersey Attorney General's guidelines with respect to Police Department personnel matters,) the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meeting Act; and

WHEREAS, the Township Committee has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations; and

NOW, THEREBY, BE IT RESOLVED by the Township Committee that the Personnel Policies and Procedures Manual attached hereto is hereby adopted; and

BE IT FURTHER RESOLVED that these personnel policies and procedures shall apply to all Township of Union officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail; and

BE IT FURTHER RESOLVED that this manual is intended to provide guidelines covering public service by the Township of Union employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Township Committee; and

BE IT FURTHER RESOLVED that to the maximum extent permitted by law, employment practices for the Township of Union shall operate under the legal doctrine known as “employment at will”; and

BE IT FURTHER RESOLVED that Township Attorney J. Peter Jost, Esq. is hereby appointed as Employment Attorney to advise the Township of Union in personnel matters; and

BE IT FURTHER RESOLVED that the Union Township Committee and all managerial/supervisory personnel are responsible for these employment practices. The Union Township Clerk and the Municipal Attorney shall assist the Union Township Committee in the implementation of the policies and procedures in this manual.

Mrs. Dziubek made a motion to adopt the above resolution. Mr. Mazza seconded. Vote: Ayes – Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Nays – Mr. Haynes.

- o. **Discussion:** UT Planning Board Recommendation Letter for Green Cycle of Hunterdon – Quarry License Application.

Mr. Mazza made a motion to approve issuance of the Quarry License for Green Cycle of Hunterdon subject to obtaining certification of the presence or absence of wetlands within the area of disturbance. Mr. Haynes seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

REPORTS

Attorney’s Report – Mr. Jost reported the following:

- Sheuing property lease agreement. The Attorney reviewed the details of the lease with the Committee. The Committee gave instructions to the Attorney for proceeding.

Mayor’s Report – Mayor Severino reported the following:

- Williams Gas Line is considering installing an additional line of a loop through several townships. Meeting with Union Township on Tuesday, May 4th at 9:00 am at the Municipal Building. The Mayor and Mr. Bischoff will attend.

Committee Report

Mr. Haynes reported the following: None

Mr. Mazza reported the following: None

Mrs. Dziubek reported the following: None

Mr. Bischoff reported the following:

- Quote of the meeting: “The wise and frugal government which shall lead men free to regulate their own pursuits of industry and improvement and shall not take from the mouth of labor the bread they have earned, this is the sum of good government.” Thomas Jefferson.
- Received \$12,710.20 grant from Clean Communities.

Mr. Severino reported the following: None

Clerk’s Report

- Raffle License #2010-8 Association of Hunterdon Developmental Center; On Premise Instant.; 10/24/10
- Raffle License #2010-9 Association of Hunterdon Developmental Center; On Premise Merchandise; 10/24/10
- Raffle License #2010-10 Association of Hunterdon Developmental Center; Off Premise 50/50; 10/24/10
- Raffle License #2010-11 Association of Hunterdon Developmental Center; On Premise 50/50 Cash; 10/24/10

Mrs. Dziubek made a motion to approve the above Raffle Licenses. Mr. Mazza seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

PUBLIC COMMENTS**PAYMENT OF THE BILLS**

Mr. Haynes moved that all claims against the Township of Union as appearing in the Claims Register of this date be paid and that all checks listed hereinafter be issued in payment thereof. Mrs. Dziubek seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion Carried.

ADJOURNMENT – There being no further business to come before the Township Committee at this time, Mrs. Dziubek made a motion to adjourn. Mr. Bischoff seconded the motion. Motion carried by unanimous favorable roll call vote.

Meeting adjourned at approximately 11:18 pm.

Respectfully submitted,

Ella M. Ruta, Municipal Clerk

By Pat Essig, Administrative Assistant

